



Alpine School Model

CERTIFICATION TOOLKIT

YOUrALPS project
Alpine School Model Certification Toolkit,
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Fondazione Lombardia per l'Ambiente

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YOUrALPS project consortium:



Schools and non-formal educational organizations could attend a process in order to be certified on the basis of ASM findings and characteristics.

Alpine School Model (ASM) Certification Toolkit includes information related to:

- Procedures and standards to be followed during the ASM Certification process,**
- Project requirements that have to be respected in the Certification process planning and implementation,**
- Evaluation criteria.**

1 Alpine School Model (ASM) Certification process procedures and standards

a) Certification process definition and purposes

ASM Certification process has to be intended as a **voluntary educational and communication path for alpine local partnerships between schools and non-formal educational organizations.**

ASM Certification Process aims at promoting good practices in Mountain Oriented Education principles, tailored on innovative Education for Sustainable Development indications and in enhancing virtuous local networks and community concrete examples.

b) Certification process governance

The certification process, until the running time of Project YOUrALPS (until October 2019), will be managed by the project consortium coordinated within a Steering Commission coordinated by Fondazione Lombardia per l'Ambiente (FLA). The governance formula that will be adopted after the project end is still under analysis and it will be presented to schools before the end of the project.

c) Certification process strategy

Alpine School Model Certification process strategy envisages **the fulfillment of ASM contents and indications:** it is required to petitioners to respect some requirements in order to be approved. Some of the requirements are mandatory and some are appreciated (see table of requirements). Applicants, in respecting each requirement are anyway invited to interpret the indications given by the ASM in a subjective and creative way and in composing their project in experiencing MOE/SD practices and solutions.

Support and explanations for each criterion are available in the document Alpine School Model.

Incentive in subscribing ASM certification process should be represented by the opportunity to receive:

- Support and access to pedagogical resources,
- Networking possibilities,
- Communication facilities: the annual logo label is a strategical communication tool addressed to users to pursue educational quality standards accountability.

ASM Certification process is **school year based** lasting and can be achieved in three school years.

d) Certification beneficiaries

Even if project submitted by the partnership of schools and non-formal organization are the material which are evaluated by the commission, target of the certification are the partner's organizations themselves which will receive the logo and will be certified on the basis of ASM indications.

Subjects enabled to be certified on the basis of ASM requirements are the schools which can designate a single class, a group, or the whole school to submit to the process.

School petitioners of the ASM certification process are required to create a local partnership combining with one non-formal education organization, in order to subscribe to the process request. Local wider networks bringing together several schools and different typologies of non-formal educational organizations would be very welcome in the ASM certification process.

Non-formal educational organizations such are parks, environmental association, NGO and local/national/transnational umbrella organization can be included in the certification process by the schools.

At the end of the certification process even if just one part of it followed the project, the whole scholastic institution and its partner will receive the accreditation of the certification.

e) Naming

Schools submitting to ASM certification process will be depositary of the title of *Alpine school*.

Non-formal educational organization submitting to ASM certification process will be depositary of the title of *Alpine school partner*.

f) ASM certification process procedures

In order to obtain the certification, applicants are invited to fulfill the following steps:

- The Certification Charter form (Annex 1) will be filled by local partnership or network *coordinator* complete with the data reference of local partners, subscribed by all partners legal responsible and submitted within the online subscription procedures until the month of September of each year,
- Petitioners schools and organizations partnership will experience the ASM indications and requirements during the whole school year, assessing and reporting performances and activities,
- Petitioners schools and organization will submit an annual intermediate report to keep partner on track regarding fulfillment of criteria, problems, exchange, until the end of each school year within on-line procedures; eventual replacement in schools or non-formal organizational staff references can be registered. at the beginning of each school year,
- The certification process will last 3 school years,
- The final certification report will include extensive reporting with the declension of the project activities on the basis of an on-line form and it should be returned until the end of September of each year,

- Certified schools and organization may be invited to the international or national meeting organized with the aim of sharing best practices through the ASM community and in presenting their highlight and experiences, also through multi-media presentations.

g) First certification process procedures derogation

First certification process carried out by YOUrALPS project pilot sites school during the school year 2018/2019, will exceptionally last one year and will be finalized to the validation of the certification process procedures and requirements.

In relation to the outputs of the first certification process, procedures and requirements would be liable to change in the following edition of the process.

The first certification process will be launched during the month of December 2018 and will last until the end of June 2019.

h) Certification material

The project endorsement will allow petitioners to obtain:

- The annual Certification logo label that should be used for communication purposes (see Annex 2),
- ASM documents and support materials,
- AlpsApp Toolkit accounts.

2 Certification requirements

In the following table is presented the **SET of certification requirements that petitioners have to fulfill during the two/three school year.**

	Mandatory project criteria fulfillment		ASM supports	Status of criteria in evaluation process	Required quantitative thresholds
Contents	Alpine key SD issues	Local Alpine Key SD issues which integrate Environmental, Socio-Economic and Governance dimensions	ASM Thematical Framework (3 pillars, Key SD Issues, Topics) Frame with Topics and sub-topics branches	Mandatory	
	Alpine SD Values	Make explicit the ASM project underlying values	Map of humankind values Suggestion of relation between Alpine Key SD Issues and underlying values	Mandatory	
	Alpine - SD competences	Formal and non-formal educational organization should jointly design, plan an ASM inspired project integrating the UE formal competences with the non-formal SD competences	ASM set of SD competencies ASM scheme of articulation of competences in knowledge, skills, attitudes UoL scheme of planning	Mandatory	
Methods	Learner-centered methodologies	Using at least one of the suggested methodologies in setting school lessons	Strategies, technique, methodologies learner-centered	Mandatory	
Activities	Integration between Formal and non-formal education actions	Stable cooperation with several non-formal educational organizations are required in order to foster an interdisciplinary approach to alpine Key SD Issues,	Continuative ASM related projects in School offer plan school lessons are alternate to visit/ outdoor experiences with non-formal organization leading	Mandatory	Collaboration between at least a school, a protected area and another local non-formal organization
	Outdoor learning activities	Ensure outdoor resources in learning settings	Suggestions of outdoor learning activities and technique	Mandatory	At least two outdoor activities per school year of which at least one in a protected area

	Mandatory project criteria fulfillment		ASM supports	Status of criteria in evaluation process	Required quantitative thresholds
Further development	Cross-curricular perspective	The project planning should enhance interconnection within all school subjects	ASM topics and school subjects	Mandatory	
	Transferability and transnational collaboration	Project will be shared with similar experiences in other similar geographical contexts at the transnational level, through twinning or digital tools contacts	AlpsApp Toolkit governance section	Appreciated	
	Governance actions	Schools and non-formal educative system provide to learner possibilities of participative and governance experiences in the ways suitable to their age starting to schools in the neighborhood or in the local community.	ASM governance activities examples and suggestions AlpsApp Toolkit governance section	Appreciated	
Training	Education training	Ensure a yearly training session for teachers and educators in one of the following issues: Sustainable Development, ESD, MOE, Learner-centered methodologies, Outdoor activities		Appreciated	
Toolkit	Employ of the ASM Toolkit		AlpsApp Toolkit	Appreciated	

Table 1 – Certification requirements

3 Evaluation

a) Certification reporting format

In order to be certified, schools will need to fill the underneath form with all the required information until the end of the project.

Title of the project

Photo gallery



Thematical frame

ASM Pillar Macro-issues Key alpine SD Issue

FORMAL and NON-FORMAL organizations involved

List of involved schools and non-formal organization

Role of each in the design/planning/implementation/reporting of the activities

SD VALUES

LEARNING GOAL/OUTCOMES

(Identifying what students will understand about the topic as a result of this unit)

National curricula should be referenced

Formal competencies (knowledge, skills, attitudes)

Integration of SD non-formal competences (knowledge, skills, attitudes)

DESCRIPTION
Unit of Learning structure (phases of the project/times/structure in activities)
Activity description
Outdoor activities
Tools and materials description
Project STRATEGIES
Strategies, methods, techniques overview and detail of each activity
Cross-curricular strategies Inclusion of school subjects for the development of the SD topics
Interdisciplinary development of the topics Topics and sub-topics mindmap
Contact with other transnational organizations
Governance aspects: take actions initiatives
Project QUALITY improvement
Educator training in ESD, MOE, Learner-centered methodologies, Outdoor activities
Documented use of AlpsApp Toolkit
Alpine school Model insights

b) Certification evaluation process

On the basis of the information and data presented in the certification reporting form, schools will be positively evaluated as certificated within the ASM indication if they will:

1. ensure the fulfillment of all mandatory requirement, as foreseen and presented in the Table 1 of certification requirement
2. ensure the fulfillment of at least one of the outstanding non-mandatory criteria foreseen and presented in the Table 1 of certification requirements.

Alpine School Model Certification Charter

● Partnership Structure

Partnership role	Organization name
Coordinator	
Partner 1	
Partner 2	
Partner 3	
Partner 4	
Partner 5	
Partner 6	
Partner 7	
Partner 8	
Partner 9	

● Partnership Structure

Organization Official extended Name	
School/Non-formal education organization	
Legal address	
Postal address	
Name of the legal reference person	
Functional role in the organization	
Telephones, Fax (with area prefix)	
E-mail, web-site	
Name of the administrative responsible	
Name of responsible of didactical aspect	
E-mail address of the responsible person/persons	

● **Partner information Sheet (please copy and paste for the number of partners)**

1	Organization Name	
2	Legal address	
3	Postal address	
4	Name of the legal reference person	
5	Functional role	
6	Telephones, Fax (with area prefix)	
7	E-mail, website	
8	Name of the administrative responsible	
9	Name of responsible for didactical aspect	
10	E-mail address of the responsible person/persons	

● **The legal responsible of the partnership SEEN what presented in the Certification Toolkit document:**

- Expresses the interest of the partnership in following the Alpine Educational Model Certification for the period of :
One school year _____ (please indicate the school year)
Two school years _____ (please indicate the school year)
- Expresses the interest to receive the documentation of support, the AEM Toolkit and the annual certification label for each of the partners involved,
- Declares his/her intention in committing with the Alpine Educational Model mission and in fulfilling the requirements and the indicated procedure for the certification,
- Commits in presenting an extensive report at the end of the certification process period showing how the AEM indications were integrated in a subjective and creative way in an original declension,
- Agrees with the use of references and data for the project purposes

The undersigned authorizes the processing of personal data pursuant to Law _____ and declares under his own responsibility that everything corresponds to the truth.

(Coordinator Signature, seal)

(Name and job title of the undersigned)

(partners Signature, seal)

(Name and job title of the undersigned)



Annex 2

Logo Alpine School



Alpine school

Logo Alpine School Partner



Alpine school

PARTNERS